

All public bodies subject to FOIA must post the name and contact information of their FOIA officer(s), but only state agencies, counties, cities, and towns with a population greater than 250 are required to post a rights & responsibilities statement.

[\(Virginia Freedom of Information Advisory Council\)](#)

"Public body" means any legislative body, authority, board, bureau, commission, district or agency of the Commonwealth or of any political subdivision of the Commonwealth, including cities, towns and counties, municipal councils, governing bodies of counties, school boards and planning commissions; governing boards of public institutions of higher education; and other organizations, corporations or agencies in the Commonwealth supported wholly or principally by public funds. It shall include (i) the Virginia Birth-Related Neurological Injury Compensation Program and its board of directors established pursuant to Chapter 50 (§ [38.2-5000](#) et seq.) of Title 38.2 and (ii) any committee, subcommittee, or other entity however designated, of the public body created to perform delegated functions of the public body or to advise the public body. It shall not exclude any such committee, subcommittee or entity because it has private sector or citizen members. Corporations organized by the Virginia Retirement System are "public bodies" for purposes of this chapter.

For the purposes of the provisions of this chapter applicable to access to public records, constitutional officers and private police departments as defined in § [9.1-101](#) shall be considered public bodies and, except as otherwise expressly provided by law, shall have the same obligations to disclose public records as other custodians of public records.

[\(Code of Virginia\)](#)

"Public records" means all writings and recordings that consist of letters, words or numbers, or their equivalent, set down by handwriting, typewriting, printing, photostating, photography, magnetic impulse, optical or magneto-optical form, mechanical or electronic recording or other form of data compilation, however stored, and regardless of physical form or characteristics, prepared or owned by, or in the possession of a public body or its officers, employees or agents in the transaction of public business.

[\(Code of Virginia\)](#)

Although Friends of the Victoria Public Library (FOVPL) is not a public body per the above legal definition, we do provide easy access on our website ([www.fovpl.org](http://www.fovpl.org)) to the Minutes of our meetings, which are open to the public. You may also contact the Secretary by phone (434-696-2337), email ([tbberry@fovpl.org](mailto:tbberry@fovpl.org)), or mail (PO Box 884, Victoria VA 23974).