

**Friends of the Victoria Public Library (FOVPL)
Annual Membership Meeting – July 28, 2016
5:00 PM**

MINUTES

- I. Call to Order: Cliff called the meeting to order at 5:13 p.m.
- II. Invocation/Blessing: Cliff gave the blessing.
- III. Pledge of Allegiance: Cliff led the Pledge.
- IV. Vote on amended Bylaws: A motion and second were properly made to approve the amended Bylaws. The motion passed. The Bylaws are amended.

V. Elections

1. Slate of candidates for Directors:
Nominations from the floor, 1-year term: Ollie Wright
Nominations from the floor, 1-year term: Ruby Ingram

A motion and second were properly made to accept the slate of candidates for Directors. The motion passed. Ollie Wright and Ruby Ingram were elected as Directors.

2. Slate of candidates for Officers:
Lamont Brand, President
Cliff Sheffield, Vice President
Trudy Berry, Secretary
Sue Wright, Treasurer

A motion and second were properly made to accept the slate of candidates for Officers. The motion passed. The candidates were elected as Officers.

VI. Statements & Organizational Matters

1. The Board of Directors met on 13 July 2016. Actions taken: 1) approved the motion to rescind the decision to dissolve the organization; 2) approved the amendments to our Charter; 3) approved the proposed amended Bylaws.
2. At an earlier meeting of the Board, the Directors approved not rolling over one of the one-year certificates of deposit, but had the funds deposited into the checking account. The amount was \$6,754.71.
3. The amended Charter has been mailed to the State Corporation Commission for approval and filing. We are in the process of filing for retroactive reinstatement of our 501(c)(3) status.
4. We are in the process of replacing our Crime and Theft insurance policy with a more appropriate Directors & Officers liability policy.

Discussion: Trudy passed copies of the quote to the Directors to review and prepare any questions they have before voting to approve getting this policy. She also reported that an application for a second quote is being mailed to us from another company so we can compare coverage and premiums for a final decision. Additionally, a quote for liability insurance is being mailed to us.

5. The joint meeting with the Trustees went well. We told them we are back in business. They do not want us to hold fundraisers, of any kind, in the library. They do not have liability insurance to cover claims for such things as food/allergy poisoning if we hold activities in the library where we serve food. The Director does not want coffee being served/consumed in the meeting room.

Discussion: Although the Trustees stated, “do not hold any fundraisers in the library,” Alicia Hilliard, the Library Director, reported that the Trustees meant fundraisers that involve food. She said she will confirm that. She also reported that she allows coffee in the meeting room as long as it is consumed in closed containers.

- VII. The approved 25 February 2016 Minutes are in the meeting packet.
- VIII. Approval of the July 2016 Treasurer's Report: A motion and second were properly made to approve the 28 July 2016 Treasurer's Report. The motion passed. The Treasurer's Report was approved.
- IX. Organizational Reports:
 - A. Victoria Public Library (VPL) Report: We will coordinate with Alicia on sorting the books we have stored to do a book sale. Alicia usually gives oral reports, but will provide written reports in the future. She will make sure we get written, rather than verbal, requests. We will provide a point person.
 - B. LCPLS Trustee Report: None.
- X. New Business
 - A. CD 200124980: A motion and second were properly made to cash out this \$2,478.10 Certificate of Deposit upon maturity and deposit the funds in checking. The motion passed. A motion was made and properly seconded to approve rolling over the remaining two CDs, but for one year on both (one of them is currently a 2-year CD). The motion passed.
 - B. Library Cleaning Fee Contribution: A motion and second were properly made to pay the cleaning fee for six months for a total of \$600. The motion passed.
 - C. Budget Worksheet: It was suggested that we create a budget worksheet to keep track of annual and expected expenses.

XI. Other Business

A. Library Director's request for funding (no action will be taken at this meeting): Alicia reported which items on her list are high-priority (mostly safety issues) and which items she has already taken care of. We will review an updated list at our next meeting.

B. Membership: Lamont will contact members to let them know we are back in business and ask for their help.

XII. Adjournment: A motion and second were properly made to adjourn. The motion passed. The meeting adjourned at 6:28 p.m.

Attendance List

Board of Directors – pre election

Cliff Sheffield, President
Lamont Brand, Vice President
Trudy Berry, Secretary

Board of Directors – post election

Lamont Brand, President
Cliff Sheffield, Vice President
Trudy Berry, Secretary
Ruby Ingram, Director

Members

Ruby Ingram

Trustees

None

Library Staff

Alicia Hilliard, Library Director