

**Friends of the Victoria Public Library (FOVPL)**  
**Membership Meeting – 23 February 2017**  
**5:00 PM**

**MINUTES**

- I. Call to Order: Lamont called the meeting to order at 5:01 p.m.
- II. Invocation/Blessing: Ruby gave the blessing.
- III. Pledge of Allegiance: Trudy led the Pledge.
- IV. Requests for Additions to the Agenda: Add X C.
- V. Conflict of Interest Statements and Organizational Matters: See VIII B.
- VI. Approval of the 26 January 2017 Minutes: A motion and second were properly made to approve the Minutes. The motion passed. The Minutes were approved.
- VII. Approval of the 23 February 2017 Treasurer's Report: A motion and second were properly made to approve the Treasurer's Report. The motion passed. The Treasurer's Report was approved.
- VIII. Organizational Reports
  - A. President: Lamont apologized again to Alicia that we did not ensure that the 8:00 p.m. organization cleaned up after we left them three trays of food from our Twelfth Night Reception. He advised her that we require detailed estimates that list the cost of material, labor, tax, and other fees. If she cannot get a detailed estimate, if we approve funding, we require the invoice to list the cost of material, labor, tax, and other fees before we pay it. He asked if we could reserve the meeting room on July 22 for National Day of the Cowboy.
  - B. Library: The Meeting Room Policy, Item 12, states, "No admission may be charged and no sales may be conducted unless sponsored by the library or other governmental agency." The fundraiser we are planning is now off the table for the library meeting room.
  - C. Board of Trustees: Alicia asked that the Board put in place a policy to charge organizations \$100 if they fail to clean up after their events. The Trustees approved a \$1,200 estimate from Wayne Goff to install and repair emergency lighting throughout the Victoria Public Library (VPL). They advised that work could begin on Tuesday, 31 January. Neither the Board nor Alicia asked Friends in attendance whether they were going to ask us to fund it. Alicia is changing the Wi-Fi password "almost daily." They want to install outdoor lighting, or replace burned out bulbs. Alicia has no volunteers for VPL. [There was a transfer of deed ceremony on 14 February.]

## IX. Old Business

- A. Treasurer's Bond/Crime Coverage Insurance: Watkins Insurance Agency is working to get us a Treasurer's bond. The bond will be a position bond; there is no need to change the paperwork whenever the person in the Treasurer's position changes.
- B. 501(c)(3) Application: Our application was sent to a determination specialist, who said she marked it for approval; everything is there and she has no problem with it. When she gets to it (she has ten applications ahead of ours), she will send it to a manager to do what he or she needs to do. If we do not hear anything in three weeks, she advised we call her.
- C. Audit: We are waiting for approval of our 501(c)(3) before we have an audit.
- D. T-shirt Contest: Sean suggested we use some of the t-shirts, with the winning design, to sponsor a soccer team. Cliff and Sean will continue working out the details of the contest and getting sponsors.
- E. National Day of the Cowboy: The Board decided not to hold an event, in conjunction with the Town's plans, in the library meeting room that day. A motion and second were properly made to reserve a booth and pay the cost, if there is one. The motion passed.
- F. Bench and Trash Can: This may be a dead issue since Alicia is changing the Wi-Fi password daily. If the people using this service at night are there because they cannot get to the library during normal operating hours, they will not have the new password and, therefore, will not be staying outside to use the Wi-Fi. Hence, no need for a bench or trash can.

## X. New Business

- A. Lunenburg County Supervisors: Karen Scales announced her retirement from the Trustee Board effective 30 June 2017. She also announced that the state is reducing funding by 7.5% and donations are way down. She stated that Mecklenburg County has asked their advice since they no longer have a Library Director.
- B. 4-H Junior Camp and Class Sponsorships: A motion and second were properly made to sponsor three partial scholarships of \$50 each for a Lunenburg resident child. The motion passed.
- C. Contribution in memory of Sue Wright: A motion and second were properly made to donate \$25 to the Victoria United Methodist Church in memory of Sue and all the work she did as our Treasurer. For her many years of service

XI. Other Business by Members

A. It was proposed that we sponsor a soccer team.

B. The town swimming pool is opening soon, and it was suggested we place a book drop there for the kids.

XII. Adjournment: A motion and second were properly made to adjourn. The meeting adjourned at 6:21 p.m.

ATTENDANCE LIST

Board of Directors

Lamont Brand, President & Treasurer  
Cliff Sheffield, Vice President  
Trudy Berry, Secretary  
Ruby Ingram, Director  
Sean Au, Director

Members

None

Trustees

None

Library Staff

None