

Friends of the Victoria Public Library (FOVPL)
Membership Meeting – 27 July 2017
5:00 PM

MINUTES

- I. Call to Order: Lamont called the meeting to order at 5:06 p.m.
- II. Invocation/Blessing: Gus gave the blessing.
- III. Pledge of Allegiance: Ruby led the Pledge.
- IV. Elections: There being no nominations from the floor, a motion and second were properly made to elect Trudy Berry for a 2-year term and Ruby Ingram for a 1-year term. There being no other nominations, a motion and second were properly made to elect Lamont Brand as President and Treasurer, and Trudy Berry as Vice President and Secretary.
- V. Requests for Additions to the Agenda: None
- VI. Conflict of Interest Statements and Organizational Matters: None
- VII. Approval of the June 2017 Minutes: A motion and second were properly made to approve the 22 June 2017 Minutes. The motion passed. The Minutes were approved.
- VIII. Approval of the July 2017 Treasurer's Report: A motion and second were properly made to approve the 27 July 2017 Treasurer's Report. The motion passed. The Treasurer's Report was approved.
- IX. Organizational Reports
 - A. President: None
 - B. Library: None
 - C. Board of Trustees: The Trustees will meet on 28 July at 6:00 p.m. at the Victoria Public Library.
 - D. Board of Supervisors: None
- X. Old Business
 - A. Treasurer's Bond: The bond premium has been paid.
 - B. Audit: Ruby and Cliff will conduct an audit as soon as the material is put together.
 - C. Change of tax-reporting year: Lamont will inquire whether we can submit this change without a fee, and then prepare the paperwork as needed.
 - D. FOVPL Laptop and Office365: The laptop has been purchased. Trudy requested approval to purchase an annual subscription to Office365. The cost may be as much as \$99 per year. A motion and second were properly made to approve this expenditure. The motion passed.
 - E. Membership: Cliff paid his annual dues.

F. Contribution toward cleaning Victoria Public Library: We issued a check for \$300 to LCPLS for our donation to the Victoria Public Library cleaning expense for July through September.

XI. New Business

A. Website Program: Trudy requested approval to purchase web design software to keep maintaining the FOVPL website. The previous version is registered to Bob Anderton and is outdated and no longer serviced by the software company. The cost is either \$50 or \$60. A motion and second were properly made to approve this expenditure. The motion passed.

B. SCC Registration: Our annual \$25 registration fee and report are due no later than 31 July.

C. Annual Meeting: Since the annual SCC fee and report are due, and must be received, by a certain date at the end of July each year with no regard to postmark date (or else face a fine), Trudy requested that we move our Annual Meeting to the third Thursday of July to avoid the expenditure of overnight shipment of the forms. A motion and second were properly made. The motion passed. Our Annual Meeting is changed to the third Thursday of July.

XII. Other Business by Members

A. In the past, Ollie and Sue Wright donated cleaning and bathroom supplies to the Victoria Public Library (VPL), and discussion was had regarding FOVPL contributing these supplies. The Board decided not to 1) since VPL has Branch-Owned Funds, 2) regularly receives donations from Claude Otey's Saturday Night Music group, and 3) we are not allowed to hold fundraisers in the VPL so we have no funds to contribute after our own organizational expenses.

B. Before we discovered that LCPLS policy prohibits fundraising in the VPL, we had approved purchasing a display cabinet of Alicia's choice. If Alicia approaches us to fund a cabinet, due to the fundraising prohibition, we will revisit the request and our approval.

XIII. Adjournment: Lamont adjourned the meeting at 6:03 p.m.

ATTENDANCE LIST

Board Members

Lamont Brand, President/Treasurer
Trudy Berry, Vice President/Secretary
Cliff Sheffield, Director
Ruby Ingram, Director

Members

Gus Villalobos