

**Friends of the Victoria Public Library (FOVPL)**  
**Membership Meeting – 24 August 2017**  
**5:00 PM**

**MINUTES**

- I. Call to Order: Lamont called the meeting to order at 5:07 p.m.
- II. Invocation/Blessing: Ruby gave the blessing.
- III. Pledge of Allegiance: Trudy led the Pledge.
- IV. Requests for Additions to the Agenda: New business – liability insurance, D&O insurance, and fundraising.
- V. Conflict of Interest Statements and Organizational Matters: The July Treasurer's Report should have annotated that the three June expenses were pending, because they had not cleared the bank as of 30 June. They appear again on this month's Treasurer's Report, but they have not been expended twice. Two of the three cleared the bank as of 31 July, and one is still pending (as annotated on this month's Treasurer's Report).
- VI. Approval of the July 2017 Minutes: A motion and second were properly made to approve the 27 July Minutes. The motion passed. The Minutes were approved.
- VII. Approval of the August 2017 Treasurer's Report: A motion and second were properly made to approve the 24 August Treasurer's Report. The motion passed. The Treasurer's Report was approved.
- VIII. Organizational Reports
  - A. President: None
  - B. Library: None
  - C. Board of Trustees: The Treasurer announced that their net income is a negative \$4,319.78. Karen Scales stated they are getting low on funds to purchase books, so she suggested that Alicia not purchase books for a month, but instead ask patrons what they would like to read. They've hired Ann Ozlin to replace Mykala Harris. They will have (had) an author and book signing on August 15. They will be offering a photography class in November and January. The Trustees will meet on 22 September at 6:00 p.m. at the Ripberger Public Library.
  - D. Board of Supervisors: None
- IX. Old Business
  - A. Audit: Pending
  - B. Change of tax-reporting year: A written request to change from fiscal year to calendar year was faxed on August 10. It will take at least eight weeks to process.
  - C. Office365: An annual subscription to Office365 was purchased for \$69.99.

- D. Contribution toward cleaning Victoria Public Library: The check for July through September had not cleared as of 31 July 2017.
  - E. Website Program: The web builder software was purchased for \$49.95. The website has been updated/changed.
  - F. SCC Registration: Our annual \$25 registration fee and report have to be mailed to different addresses. We saved the \$23.75 overnight mail fee for the \$25 registration fee by paying it online for a \$1.95 fee. We will be able to mail it next year and pay only the cost of a postage stamp. We will also be able to mail the report next year by regular mail.
- X. New Business
- A. 45<sup>th</sup> (Sapphire) Anniversary in July 2018: Discussion involved where to hold the celebration, providing door prizes, and having a donation basket. Trudy will Chair this committee.
  - B. Liability Insurance: We received the renewal bill. We will send the annual premium payment of \$266.00.
  - C. D&O Insurance: We received the renewal bill. We will send the annual premium payment of \$900.00. This is \$100 less than the first payment last year. Our annual budget has been changed accordingly.
  - D. Fundraising: We discussed raffling a Walmart card and/or other gift card, holding a 50/50 raffle, and raffling a quilt, in addition to our t-shirt design contest. Ruby will contact Annice Crandall to determine whether the quilters group will donate a quilt and, if so, ask Alicia if we can display the quilt in the library. If Alicia agrees, we will discuss the logistics of selling tickets.
- XI. Other Business by Members: None
- XII. Adjournment: A motion and second were properly made to adjourn. Lamont adjourned the meeting at 5:33 p.m.

## ATTENDANCE LIST

### Board Members

Lamont Brand, President/Treasurer  
Trudy Berry, Vice President/Secretary  
Ruby Ingram, Director

### Members